

PLAY TITLE**TITLE character list**

CHARACTER NAME: Brief description. Age and gender should suffice.

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[Preferred fonts are 12 pt. Courier or Times New Roman.]

[Margins should be at least 1" on top and bottom and
1.25" on the left and right margins. Actors need room
to make notes!]

TITLE**SCENE 1**

(Stage directions can be in or out of parentheses, but they should always be indented at least 2.5", and often italicized. The idea is to clarify the difference between stage directions and dialogue. NAMES of characters can be in all caps in stage directions.)

NOTE: Page numbers should reflect the page in the entire script, not the page of the scene, the page of the act, etc.)

WOMAN

THIS IS MY LINE!

(Major stage directions: CHARACTER I moves around the stage, CHARACTER II enters or exits, etc.)

MAN

Hi.

WOMAN

Hi. Can I help you?

MAN

I want this to be my next line.

WOMAN

Why do I care?

MAN

I'm in a hurry. Right now it's — *(Checks watch. Minor stage directions to the actor only can be included in the dialogue.)* — 2:30, and I must be going —

WOMAN

Is that so?

MAN

Yes, that's so. This is an especially long bit of dialogue that will flow to the next page,

MAN cont.

and therefore I need to add another character heading, thus indicating that I'm still talking.

SCENE 2

(As a general rule, start scenes a few lines down from the previous scene, but start new acts on an entirely new page.)